

Draft Minutes of Northcreek Subdivision HOA Board Meeting

Wednesday, August 26, 2020

In Attendance: ***Board:*** Cat Cantor, Allison Russell, Ted Kennedy, Michelle Kinkead, Doug Carmichael, Darla Schueth

Distinctive Community Management (DCM): Beth Silverman

Call to Order: 6:34 pm

Approval of Minutes: The minutes of the May 27, 2020 board meeting were unanimously approved.

Owner's Comments: No comments received.

Financials: Doug expressed satisfaction with July 31, 2020 year-to-date financials. He noted line items 5411 and 5404 on the income statement are duplicates. These line items will be collapsed into 5404.

Business:

- **General Guidelines Handbook:** Beth led a review of this document. The board shared edits and approved an overall tone for the handbook through the first few pages. Beth will complete the draft and share with the board for further review and approval.
- **ARC & Landscaping Drafts:** The board will review and finalize these drafts after the General Guidelines Handbook is complete. Thank you to Cat, Doug, Michelle and Allison for their work thus far.
- **Tree by Kiosk:** Cat expressed concerns that the very large pine by the mail kiosk. Beth will contact Augustine Landscaping to assess the situation and provide an action plan.
- **Volleyball Sand Court:** Darla noted the court appears weathered. Doug will evaluate needs and advise the board accordingly.
- **Domain Request:** The board approved a 5-year renewal for our HOA website domain: northcreekhoa.org
- **ARC 3337 Sentinel Request:** The board discussed this request and agreed on next steps. Beth will follow-up with the homeowner.

Meeting Adjourned: 8:15 pm

Next Meeting Date: TBD